



MEETING INFORMATION

Meeting Logistics • Personal Requirements • Contract Agreements • AV & Room Set-Up

Holding Dates

We will tentatively hold your date at the time of booking. Meeting dates can only be confirmed by prompt return of the Speaking Agreement and required 50% deposit.

Recording

The fee quoted is based on the fact that there will be no audio or visual recordings made of the presentation. Permission for audio and/or visual recordings, for non-commercial use, must be made through Allison Massari and a fee will be assessed.

Hotel & Local Travel

Hotel accommodations, ground transportation and meals are not included in the engagement fee and will be charged to your master account.

Products

Books, video and audio tapes, transcripts and any other materials can be made available. We request a 6'-8' covered table for display.

Personal Requirements

Allison requests to have a quiet place to be in before speaking on stage.

AV and Room Set-up

A jawbone microphone (or head mic) such as a Countryman E6 worm mic is preferred.

Questions?

If you have any questions, do not hesitate to contact Allison Massari:

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